



CHIP ENG SENG CORPORATION
LTD. Co. Reg. No. 199805196H

**ANNOUNCEMENT RELATING TO ANNUAL GENERAL MEETING
TO BE HELD ON 29 MAY 2020**

1. INTRODUCTION

The Board of Directors (the “**Board**”) of Chip Eng Seng Corporation Ltd. (the “**Company**”) refers to:

- (a) the announcements released by the Company on 3 April 2020 and 6 April 2020 relating to the extension of time obtained by the Company to hold its annual general meeting (“**AGM**”);
- (b) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for, amongst others, listed companies in Singapore to conduct general meetings, either wholly or partly, by electronic means; and
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, as amended from time to time (the “**Alternative Arrangements Order**”) which sets out the alternative arrangements in respect of, amongst others, general meetings of listed companies in Singapore.

2. DATE OF ANNUAL GENERAL MEETING

The Board wishes to inform shareholders that the AGM will be held by way of electronic means on 29 May 2020 at 10.00 a.m.

The Company has today issued the following documents in connection with the AGM:

- (a) the notice of the AGM dated 6 May 2020 (the “**Notice of AGM**”);
- (b) the appendix dated 6 May 2020 to the Notice of AGM relating to the proposed renewal of the Company’s share purchase mandate to be tabled at the AGM (the “**Appendix**”); and
- (c) the proxy form.

The Company has also issued its annual report for the financial year ended 2019 (“**FY2019 AR**”) on 14 April 2020.

3. NO DESPATCH OF PRINTED COPIES OF DOCUMENTS

In line with the provisions under the Alternative Arrangements Order, no printed copies of the Notice of AGM, the Appendix and the proxy form will be despatched to shareholders.

An electronic copy of each of the Notice of AGM, the Appendix and the proxy form has been made available on:

- (i) the home page of the Company’s corporate website (www.chipengseng.com.sg) (the “**CES Corporate Website**”);

- (ii) the website set up for the purposes of the AGM, at the following URL: sg.conveneagm.com/chipengseng (the “CES AGM Website”); and
- (iii) SGXNET.

As mentioned in the Company’s announcement released on 14 April 2020 (*Issue of Annual Report*), the Company will not be despatching printed copies of the FY2019 AR, unless pursuant to a submitted request. An electronic copy of the FY2019 AR has been made available on the CES Corporate Website, the CES AGM Website and SGXNET.

4. ALTERNATIVE ARRANGEMENTS FOR AGM

(a) No physical attendance

In view of the circuit breaker measures applicable as of the date of this announcement up to 1 June 2020 and pursuant to the Alternative Arrangements Order, shareholders will not be allowed to attend the AGM in person.

Alternative arrangements are instead put in place to allow shareholders to participate in the AGM by:

- (i) watching or listening to the AGM proceedings via a “live” webcast. Shareholders who wish to participate as such will have to pre-register in the manner outlined in paragraph 4(b) below;
- (ii) submitting questions ahead of the AGM. Please refer to paragraph 4(c) below for further details; and
- (iii) voting by proxy at the AGM. Please refer to paragraph 4(d) below for further details.

(b) “Live” webcast

The AGM proceedings will be conducted via electronic means. Shareholders will be able to watch or listen to the proceedings via a “live” webcast on their mobile phones, tablets or computers.

In order to do the above, shareholders will have to follow these steps:

- (i) Shareholders (including those who hold their shares through relevant intermediaries¹ (including CPFIS Members or SRS investors)) who wish to watch or listen to the “live” webcast must pre-register on the CES AGM Website (**URL: sg.conveneagm.com/chipengseng**), to create an account, no later than 10.00 a.m. on 26 May 2020 (the “**Registration Deadline**”).

Following authentication of a shareholder’s status, such shareholder will receive an email on their authentication status and will be able to access the “live” webcast of the AGM proceedings using the account created.

- (ii) Shareholders who have pre-registered by the Registration Deadline but do not receive the aforementioned email by 12.00 p.m. on 28 May 2020 should contact the Company at the following email address: ir@chipengseng.com.sg, with the following details included: (1) the

¹ A relevant intermediary is:

- (a) a banking corporation licensed under the Banking Act (Chapter 19 of Singapore) or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity; or
- (b) a person holding a capital markets services licence to provide custodial services under the Securities and Futures Act (Chapter 289 of Singapore) and who holds shares in that capacity; or
- (c) the Central Provident Fund Board established by the Central Provident Fund Act (Chapter 36 of Singapore), in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Central Provident Fund Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.

full name of the shareholder; and (2) his/her/its identification/registration number.

Shareholders are reminded that the AGM proceedings are private. Instructions on access to the “live” webcast of the AGM proceedings should therefore not be shared with anyone who is not a shareholder of the Company or otherwise not authorised to attend the AGM. Recording of the “live” webcast in whatever form is also strictly prohibited.

For optimal user experience, it is recommended that shareholders use the following browser versions when accessing the CES AGM Website as well as the “live” webcast of the AGM proceedings:

- Mozilla Firefox 69 and above; or
- Safari 12.1.2 and above; or
- Google Chrome 74 and above; or
- Microsoft Edge 79 and above.

(c) Submission of questions

Shareholders may also submit questions related to the resolutions to be tabled for approval at the AGM or the Company’s businesses and operations.

All questions must be submitted no later than 10.00 a.m. on 26 May 2020 (the “**Submission Deadline**”) via any one of the following means:

- (i) the CES AGM Website; or
- (ii) in physical copy by depositing the same at the registered office of the Company at 171 Chin Swee Road, #12-01 CES Centre, Singapore 169877; or
- (iii) by email to ir@chipengseng.com.sg.

If the questions are deposited in physical copy at the Company’s registered office or sent via email, and in either case not accompanied by the completed and executed proxy form, the following details must be included with the submitted questions: (1) the full name of the shareholder; and (2) his/her/its identification/registration number for verification purposes, failing which the submission will be treated as invalid.

The Company will endeavor to address substantial and relevant questions relating to the resolutions to be tabled for approval at the AGM or the Company’s businesses and operations.

Please note that shareholders will not be able to ask questions at the AGM and accordingly, it is important for shareholders to submit their questions by the Submission Deadline.

(d) Voting by proxy

Shareholders will not be able to vote online at the AGM. Instead, if shareholders (whether individuals or corporates) wish to exercise their votes, they must submit a proxy form to appoint the chairman of the AGM (the “**AGM Chairman**”) to vote on their behalf.

Shareholders (whether individuals or corporates) appointing the AGM Chairman as proxy must give specific instructions as to his/her/its manner of voting, or abstentions from voting, in the proxy form, failing which the appointment and votes will be treated as invalid.

The proxy form must be submitted to the Company no later than 10.00 a.m. on 26 May 2020 through any one of the following means:

- (i) via the CES AGM Website in the electronic format accessible on the CES AGM Website;
- (ii) by depositing a physical copy at the registered office of the Company at 171 Chin Swee Road, #12-01 CES Centre, Singapore 169877; or

(iii) by sending a scanned PDF copy by email to ir@chipengseng.com.sg.

Shareholders who hold their shares through relevant intermediaries¹ (including CPFIS Members or SRS investors) and who wish to exercise their votes by appointing the AGM Chairman as proxy should approach their respective relevant intermediaries (including their respective CPF Agent Banks or SRS Approved Banks) to submit their voting instructions at least seven (7) working days prior to the date of the AGM.

As the COVID-19 situation is constantly evolving, the Company has to implement measures to take into account the requirements, guidelines and recommendations of regulatory bodies and government agencies from time to time. Accordingly, the Company may be required to change its AGM arrangements at short notice. Shareholders are advised to closely monitor announcements made by the Company on SGXNET.

The Company seeks the understanding and cooperation of all shareholders in enabling the Company to hold and conduct the AGM in compliance with the circuit breaker measures to stem the spread of COVID-19 infections.

By Order of the Board

Chia Lee Meng Raymond
Executive Director and Group Chief Executive Officer
6 May 2020